Table 3.2 Categories of English punctuation

Type	Feature represented general	specific		Symbol name	form
Boundary markers	grammatical units	word		space	(#)
		phrase; weaker clause		comma	,
		clause	closing	semicolon	;
			opening	colon	:
		sentence		full stop	.
Status markers	speech function	information exchange	statement		
			question	question mark	?
		other functions	command, offer, suggestion, exclamation, call, greeting	exclamation mark	!
	projection	quotation, citation	first order; or meaning	single quote	' '
			second order; or wording	double quote	" "
Relation markers	any unit	apposition		dash	—
		digression		parenthesis	( )
	(compound) word	linkage		hyphen	-
	possessive, negative	omission		apostrophe	'