

## Instructions for Task 03

**Deadline:** **2300 cet, Tuesday 12 January 2021**

### Specification of task

Write an Exposition (either analytical or hortatory), of no more than two pages, on a topic of your own choosing.

Do not write a Discussion (of both sides of an argument). Instead, put either the case for, or the case against.

For more information about the Exposition genre, see the file 01\_GrammarandMeaningApp1\_\_8-11.pdf in the folder [http://www.spence.saar.de/courses/writtenexpression/unit10\\_20202/](http://www.spence.saar.de/courses/writtenexpression/unit10_20202/)

### Formatting instructions

1. Use wide page-margins all round (ca. 2.5 cm top, bottom, left, and right) with 1.5 line-spacing and 12pt type.
2. Send one copy of your work in .doc, .docx, .odt or .pages, and a second in .pdf format, if possible.
3. Name your file according to the following pattern:

**2002WE4Task03\_SURNAME.docx** and/or **2002WE4Task03\_SURNAME.pdf**

e.g., if Roberta Spende were one of the students:

**2002WE4Task03\_SPENDE.doc** and/or **2002WE4Task03\_SPENDE.pdf**

4. In the page header, which will appear on every page, put your **name**, plus “Written Expression Group 4 WS 2020/2021 Task 3”, **all on one line**.
5. At the top left of the first page (not in the page header), type (single line-spacing, small type!):

Your name and matriculation number  
Which course it is and which semester  
Which group you are in  
Which task it is

e.g. it might look like this:

Roberta SPENDE 1167928  
Written Expression WS 2020/2021  
Group 4 (Thursday)  
Task 3:

Then immediately start a new page and begin your exposition. Please make it short—no more than two pages. (If you think you “need” to write more than two pages, remember: “Sometimes, less is more.”)

This must be your own, original work. If you quote other sources, indicate what those sources are. The university has plagiarism recognition software, which I will use before beginning to correct your work.